

PROLIEN SERVICES, LLC
COLLECTION DIVISION

Collection Rates, Terms and Conditions

1. RATES

On accounts engaged in business (commercial accounts) and having visible and attachable assets;

RATE SCHEDULE

25% on claims \$5,000 and under
20% on claims over \$5,000

Larger Claims:

Negotiable After Analysis/Review of Claims

2. TERMS AND CONDITIONS

Claims in Litigation: When legal action is commenced, 15% is added to rates. The client agrees to advance \$750.00 for court costs. Agency will advance all additional court costs. Additional court costs will be repaid to the agency from the amount recovered on each claim. Cross-complaints arising as a result of the client's actions before assigning claims to the agency for collection shall not be defended by the agency. This is an assignment for collections only. Prolien Services LLC as Assignee does not assume the obligations of the Assignor.

3. SPECIAL ACCOUNTS

When it is necessary to take installment payments, there will be no additional fee. The agency will take promissory notes where possible, to establish in writing definite payment plans and to eliminate disputes.

4. DISBURSEMENT OF MONIES COLLECTED

All monies collected from debtors will be held in a non-interest bearing account for a period of 30 days to allow for check clearing and proper release processing.

Approved By: _____ **Title:** _____ **Date:** _____

Rates effective January 1, 2012

PROLIEN SERVICES, LLC

Collection Division

Assignment for Immediate Collection

1. Assignor Information

Firm Name: _____ Contact Person _____
Address: _____ Title: _____
City _____ State _____ Zip Code _____ E-mail: _____
Telephone # () _____ Fax # () _____ Cell # () _____

2. Debtor Information

Company Name: _____ Contact Person _____
Address: _____ Title: _____
City _____ State _____ Zip Code _____ E-mail: _____
Telephone # () _____ Fax # () _____ Cell # () _____

Total Amount Submitted for Immediate Collection \$ _____

Date of Last Payment: _____ Customer Number: _____
Amounts Disputed \$ _____ Reason for Dispute _____

3. Please attach copies of any and all documents from your debtors file

- Outstanding Invoices
- Most Recent Statement
- Ledgers and or Aging
- Credit Applications, Credit Reports, Contract
- Preliminary Notices, Mechanics Liens, Stop Notices
- Bad Checks and Bank Notification Memos

4. Assignment of Claim

I have read and understand Prolien Services, LLC- Collection Division Rates, Terms and Conditions.
I hereby assign Prolien Services, LLC- Collection Division our claim and demand against the above named debtor in the amount listed above and/or attached hereto and incorporated by reference herein, for the purposes of collection. Any remittances will be held in a non-interest, bearing account. You authorize us to endorse checks and negotiable instruments for deposit into this account. We hereby grant to Prolien Services, LLC- Collection Division the full powers to collect, sue for, or in any other matter enforce collection thereof in its name or otherwise.

By: _____ Title: _____ Date: _____

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